COMMUNICATIONS MANAGER

at UNIFE - the European Rail Supply Industry Association

Position
- The ideal candidate is an experienced communications manager with the ability to handle a number of diverse projects and tasks dealing with UNIFE’s online and offline communications

Location
- Brussels

Responsibilities
- Developing and coordinating publications (print, online) and other materials (visuals, infographics, slides, etc)
- Developing and managing content across all digital channels: website, social media, mass mailing systems
- Coordinating conferences and other events, including preparation and organisation of the event, liaison with organisers and speakers, promotion of the event and event reporting
- Staying current with design trends, tools, materials and practices

Profile
- Native or close to native level of English and French, written and spoken (aptitudes to be tested)
- Education: Master’s degree or equivalent experience in a related field (Communications, Public Relations)
- Work Experience: Minimum 1-2 years work experience in Communications, Press Relations
- Strong graphic design, art/illustration, and visual storytelling background with a creative aesthetic (aptitudes to be tested)
- Digital native: experience in using CMS, mass mailing systems and social media channels
- Experience managing high-profile events
- Ability to manage several projects concurrently; excellent time management and organizational skills and results oriented

Offer
- A stimulating position in a diverse and dynamic office environment
- An attractive salary and benefits package in line with the candidate’s work experience

Application process
- CV, motivation letter in English, examples of graphic design from your existing portfolio, and pictures from events organised to be sent to Andrei Ciufu as soon as possible
- No phone inquiries please
- Interviews will take place at UNIFE premises on: 5-6 December 2019
- Starting date: January 2020

About UNIFE
Based in Brussels since 1992, UNIFE is the Association representing the European Rail Supply Industry at EU and international level. UNIFE gathers more than 100 direct company Members – from numerous SMEs to major industrial champions from all over Europe – active in the design and manufacture of rolling stock (i.e. trains, metros, trams, freight wagons) as well as rail signalling and infrastructure equipment. UNIFE also brings together national rail industry associations from no less than 11 European States. For more information, visit www.unife.org or follow us on Twitter or LinkedIn.