Public Affairs Manager

UNIFE - The European Rail Supply Industry Association

Operating in Brussels since 1992, UNIFE represents European train builders and rail suppliers. The association advocates on behalf of more than 100 of Europe’s leading rail supply companies – from SMEs to major industrial champions – active in the design, manufacture, maintenance and refurbishment of rail transport systems, subsystems and related equipment. UNIFE also brings together national rail industry associations from 11 European countries. UNIFE strives to effectively represent its members’ interests at both the European and international levels. Our mission is to proactively foster an environment within which members can continue to provide high-quality railway systems needed to meet the growing demand for rail transport – both passenger or freight services – in Europe and beyond.

Job description

We are looking for a Public Affairs Manager who will be responsible for the trade and international affairs portfolio.

► In close coordination with the Head of Unit, the Public Affairs Manager will be in charge of monitoring the development of EU trade policy and shaping UNIFE’s positions. Due to the structure of business in the rail supply industry (clients are most of the time public authorities), special attention will be given to public procurement, in both its international and European dimensions. He/she will be responsible for building and maintaining close links with EU institutions, national governments, and also with other stakeholders.

► The portfolio includes:
  ► legislative files important for the European rail supply industry (e.g. international procurement instrument; instrument on foreign subsidies; carbon border adjustment mechanism);
  ► bilateral negotiations on public procurement/investment with key countries (e.g. China, Japan, South Korea, Mercosur);
  ► management of bilateral cooperation with third countries (e.g. US, Gulf Countries, Africa, Russia), in cooperation with the Technical Affairs unit.

► The Public Affairs Manager will be in charge of managing UNIFE’s Trade and International Affairs Committee (TIAC).

Additionally, the Public Affairs Manager will be in charge of the skills portfolio. In particular, he/she will coordinate a specific work package of the Erasmus+-funded project STAFFER (Skill Training Alliance For the Future European Rail system), which gathers 32 partners from across the European Union and its rail community under a stakeholder partnership to address the challenge of skill shortage in the rail sector.

Requirements

► Master’s degree in economics, law or political sciences.
► 3-5 years professional experience in EU Public Affairs.
► Previous experience with EU trade policy and knowledge of public procurement and/or skills is an asset.
► Knowledge of the transport sector is an advantage.
► The candidate must be fluent in English; knowledge of another European language is an asset.
► Strong coordination/organisation skills and excellent written and verbal communication skills.
► Rigorous, detail oriented and strong analytical skills.
► Ability to work both independently and closely with all members of the UNIFE team.
► Willingness to travel abroad.

We offer

► A stimulating and dynamic international environment.
► An attractive remuneration package suited to the candidate’s education and experience.

www.unife.org
To apply, please send a CV together with a cover letter to jonathan.nguyen@unife.org by 24 September 2021. Interviews shall be held remotely first (via Microsoft Teams).